



The purpose of this document is to verify the following student's enrolment and requirements for Workplace Learning (WPL) in the School of Information & Communication Studies, Charles Sturt University. It is valid only for the enrolment period specified below:

Student Name: *eg. Joy Jippard*

Student ID: *eg. 1115069*

Enrolled in:

- a) **Subject code:** *eg. INF221 (OR INF571) Planning for Professional Placement & INF222 (OR INF572) Professional Placement OR ETL512 Professional Experience & Portfolio*
- b) **Course name:** *eg. Bachelor of Information Studies OR Master of Information Studies OR Master of Education Teacher Librarianship*

Sessions of subject enrolment: *eg. 202330 & 202360 OR 202331 (or other applicable sessions)*

Placement Host Guidelines are available which include further details about what students are required to do in this WPL subject as well as insurance and other information can be found at:

<https://thinkspace.csu.edu.au/hostguidelines/>

I **confirm that** _____ **is enrolled as stated and must complete a 10 day professional placement to fulfil the requirements of the above core subject/s**

Staff to insert signature here

Position:

Date: