



This document is a record of the end-of-placement meeting held between the placement student from the School of Information & Communication Studies and the primary placement supervisor. We request that both sign this as a true record of that meeting. This record must be submitted as an attachment to the Placement Report assessment.

Student name: _____ **Student Number:** _____

Placement host: _____ **Supervisor's name:** _____

1. Outline the professional tasks that the student participated in during the placement (program to be attached).

2. Please comment on the student's strengths as demonstrated throughout the professional placement.

3. Please identify any concerns or issues related to satisfactory completion of the placement.

4. Please discuss the progression towards achievement of the student's professional goals outlined prior to the commencement of placement.

5. Any other comments or feedback for the student.

Student signature: _____ **Supervisor signature:** _____

Note: This document is for educational purposes only and is not intended for use as reference material in seeking employment.