

This is a sample program for a postgraduate student with undergraduate qualifications and work experience in the area of graphic design. The student is changing her career focus and doing the Master of Information Studies. Her stated professional goals are:

- *to gain an overview of customer service and operations in a large public library service*
- *to participate in children and youth services programs in a public library*
- *to develop, present and evaluate one storytime (and craft) session with toddlers*

Day	Section	Time	Staff
Monday 20 April 2020	Xxx Main Branch	AM Welcome/Introductions to staff and WH&S induction	Liz – Placement Supervisor
		PM Customer Services	Darren – Customer Services Team Leader
Tuesday 21 April 2020	Xxx Main Branch	AM Assist with Toddler Storytime	Roz – Children & Youth Services Librarian
Wednesday 22 April 2020	Xxx Main Branch	PM Project work	Roz & Liz
Thursday 23 April 2020	Xxxx Branch experience	Baby Rhyme Time and General Operations	Justin – Branch Librarian
Friday 24 April 2020	Xxxx Branch experience	General Operations and afternoon Coding Class	Justin & Molly – Children & Youth Services Librarian
Monday 27 April 2020	XXX Main Branch	AM Outreach Storytime & Early Years meeting with community partners	Roz
		PM Customer Services	Darren
Tuesday 28 April 2020	Xxx Main Branch	AM Project work	Roz & Liz
Wednesday 29 April 2020	Xxx Main Branch	PM Customer Services	Darren
Thursday 30 April 2020	Xxx Main Branch	AM Co-presenting Toddler Storytime session	Roz & Liz
		PM Project work- Evaluation of Toddler Storytime session	
Friday 1 st May 2020	Xxx Main Branch	AM Customer Services	Darren
	Xxx Main Branch	PM Placement Review Meeting, including a detailed discussion of the project work with Liz and Roz	Roz & Liz