

# ALESSANDRA PAVLOVIC

## CONTACT

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## PROFILE SUMMARY

My name is Alessandra Pavlovic, and I am a dedicated and motivated individual. I am passionate about working with others and always bring a positive and hardworking attitude to everything I do. I am currently completing Certificates III and IV in School-Based Education Support as well as Certificates III and IV in Hospitality, giving me valuable experience in both education and customer service environments. I am eager to contribute to a workplace where I can grow, support others, and continue learning

## EDUCATION

2012 - 2016

PRIMARY SCHOOL

Mount Pleasant Primary School

2017 - 2025

HIGH SCHOOL

All Saints College

## WORK EXPERIENCE

### Retail Assistant

Coles Booragoon ( Garden City )

2024-PRESENT

I currently work at Coles Booragoon, where I have gained experience in both the bakery and at the service desk. In the bakery, I help prepare and pack fresh goods, restock shelves, and keep the area clean and organized. At service, I assist customers with purchases, returns, and general enquiries. Working in a fast-paced retail environment has helped me develop excellent customer service skills, time management, and the ability to stay calm and friendly even when it gets busy. This job has also taught me how to work well in a team and communicate clearly with customers and coworkers.

### Classroom Support

Education Support Certificate III & IV Placement

2024-2025

As part of completing my Certificate III and IV in School-Based Education Support, I am currently doing 200 hours of placement in a Year 3 classroom. For my Certificate III, I assist the teacher by helping set up classroom activities and working with small groups of students on tasks such as reading, writing, and maths. I also help with preparing materials and keeping students on task. For my Certificate IV, I work more closely with one student who needs extra help. I support them with activities they find challenging and use different strategies to help them learn in a way that works for them. Through this experience, I've developed strong patience, communication skills, and a deeper understanding of how to support students with different learning needs.

## SKILLS

- Customer and people skills
- Teamwork
- Organized and Reliable
- Time Management
- Leadership
- Effective Communication
- Critical Thinking