UNIVERSITY OF SOUTHERN QUEENSLAND

Course Report: USQ1001 – Sample Course

Course	USQ1001 – Sample Course	Faculty	Faculty of USQ
Examiner	Clair Johnson	School	School of USQ
Moderator	Jill Valentine	Semester	S3, 2019

Enrolment Trends

Enrolments

ENROLMENTS	S3, 2014	S3, 2015	S3, 2016	S3, 2017	S3, 2018	S3, 2019
TOTAL EFTSL	23.6	27.8	24.7	21.6	21.8	15.1
TOTAL COURSE ENROLMENTS	189	222	198	173	174	121
Domestic Enrolments	181	202	185	166	173	120
International Enrolments	8	21	13	7	1	1
School-Leaver Enrolments	16	14	13	13	16	9
Non School-Leaver Enrolments	173	208	185	160	159	112
Low-SES Enrolments	33	34	21	26	21	23
Aboriginal and Torres Strait Islander Enrolments	8	8	5	4	5	3
English as Additional Language Enrolments	13	30	18	20	17	5
Disability Enrolments	17	9	8	10	13	8
Repeat enrolment with financial penalty	5	7	7	10	17	7
Repeat enrolment with financial and academic penalty	1	5	4	5	8	3

Current Semester Students

Current Cohort Prior Penalty History

Student ID	Penalty Type	2014	2015	2016	2017	2018	2019
0000000001	Financial					◆	
0000000002	Financial				◆◆		
0000000003	Financial		◆				
0000000004	Financial			◆			
0000000005	Financial and Academic					◆	
0000000006	Financial				◆◆		
0000000007	Financial and Academic						
0000000008	Financial						◆
0000000009	Financial and Academic					◆	
0000000010	Financial						◆

Current cohort previous passed study

Course Codes Completed	Course Description	No of Students	2014	2015	2016	2017	2018	2019
MGT1000	Organisational Behaviour	22	1	1	1	4	9	5
MKT1001	Introduction to Marketing	20	1	1	0	5	8	4
ENM1600	Engineering Mathematics	18	1	3	1	10	1	1
CIS1000	Information Systems Concepts	14	0	1	3	1	7	3
ECO1000	Economics	14	1	0	1	1	5	5
LAW1101	Introduction to Law	14	0	1	4	3	7	0
ENG2002	Techn Sustainability & Society	13	0	3	1	1	5	3
SVY2302	Mine Surveying	12	1	0	3	1	3	4
ENG1002	Intro Eng & Spatial Sci Appls	12	0	4	3	4	1	0
SVY2301	Automated Surveying Systems	10	0	3	1	1	3	3
CIV2701	Road Design and Location	10	0	1	3	0	4	3
GIS1402	Geographic Information Systems	10	0	1	3	4	1	1

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Student Outcome Trends

Cohort Outcomes

TOTAL COURSE OUTCOMES	S3, 2014	S3, 2015	S3, 2016	S3, 2017	S3, 2018	S3, 2019
TOTAL PRE-CENSUS WITHDRAWAL RATE (WK1-5)	**11%**	**12%**	**12%**	**18%**	**13%**	
Domestic Pre-census Withdrawals	18	24	26	35	22	
International Pre-census Withdrawals	1	2	0	0	1	
School-leaver Pre-census Withdrawals	1	1	0	2	3	
Non School-leaver Pre-census Withdrawals	18	25	26	33	19	
Low-SES Pre-census Withdrawals	4	2	5	4	2	
Aboriginal and Torres Strait Islander Pre-census Withdrawals	1	0	1	0	2	
English as Additional Language Pre-census Withdrawals	2	2	0	2	1	
Disability Pre-census Withdrawals	2	0	4	2	2	
PROGRESS RATE	**S3, 2014**	**S3, 2015**	**S3, 2016**	**S3, 2017**	**S3, 2018**	**S3, 2019**
TOTAL PROGRESS RATE	64%	75%	78%	68%	54%	
TOTAL PASSED STUDENTS OF ENROLMENTS (n/N)	116/189	152/222	142/198	109/173	86/174	/121
Domestic Passed Enrolments	112/181	144/202	133/185	108/166	86/173	/120
International Passed Enrolments	4/8	8/21	9/13	1/7	0/1	/1
School-leaver Passed Enrolments	12/16	7/14	10/13	9/13	8/16	/9
Non School-leaver Passed Enrolments	104/173	146/208	131/185	100/160	78/159	/112
Low-SES Passed Enrolments	22/33	21/34	16/21	18/26	7/21	/23
Aboriginal and Torres Strait Islander Passed Enrolments	7/8	3/8	3/5	0/4	1/5	/3
English as Additional Language Passed Enrolments	8/13	14/30	13/18	5/20	7/17	/5
Disability Passed Enrolments	9/17	7/9	5/8	7/10	7/13	/8
TOTAL FAILED STUDENTS OF ENROLMENTS (n/N)	64/189	51/222	39/198	51/173	73/174	/121
Domestic Failed Enrolments	60/181	38/202	35/185	46/166	72/173	/120
International Failed Enrolments	4/8	13/21	4/13	5/7	1/1	/1
School-leaver Failed Enrolments	4/16	7/14	0/13	4/13	4/16	/9
Non School-leaver Failed Enrolments	60/173	44/208	39/185	47/160	69/159	/112
Low-SES Failed Enrolments	9/33	8/34	5/21	8/26	12/21	/23
Aboriginal and Torres Strait Islander Failed Enrolments	1/8	3/8	3/5	4/4	4/5	/3
English as Additional Language Failed Enrolments	5/13	14/30	4/18	9/20	9/17	/5
Disability Failed Enrolments	8/17	3/9	1/8	4/10	3/13	/8
TOTAL NO RESULT ENROLMENTS	9/189	20/222	17/198	13/173	16/174	/121
Domestic No Result Enrolments	9/181	20/202	17/185	13/166	16/173	/120
International No Result Enrolments	0/8	0/21	0/13	0/7	0/1	/1
School-leaver No Result Enrolments	0/16	1/14	3/13	0/13	4/16	/9
Non School-leaver No Result Enrolments	9/173	18/208	14/185	13/160	12/159	/112
Low-SES No Result Enrolments	1/33	5/34	0/21	0/26	3/21	/23
Aboriginal and Torres Strait Islander No Result Enrolments	0/8	3/8	0/5	0/4	0/5	/3
English as Additional Language No Result Enrolments	0/13	1/30	1/18	5/20	0/17	/5
Disability No Result Enrolments	0/17	0/9	1/8	0/10	4/13	/8

Course Outcomes and Grade Distribution

Semester	HD	A	B	C	P	D	F	FNP	FNC	FNS	FLW	E	K	T	NR	WWP	WAP	ONG
S3, 2019																		
S3, 2018	4	10	18	51			42	8		10	13			3		1	14	
S3, 2017	16	13	26	49			17	9	4	13	8			5		3	10	
S3, 2016	10	40	26	31			13	13	5	8				34		1	16	
S3, 2015	26	26	30	27			16	9	5	20	1			43		4	16	
S3, 2014	14	12	29	30			21	16	3	21	4			31		3	7	

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Course Trends

USQ Course Revenue

COURSE REVENUE	S3, 2014	S3, 2015	S3, 2016	S3, 2017	S3, 2018	S3, 2019
Total income for the course						
Total expense attributed to the course						
Income Result						

Assessment Tasks

Semester	Assessment Name	Assessment Type	Mode	Campus	Weighting	Hurdle	Due Date
S3, 2019	QUIZ	ASSIGNMENT			15		19/12/2019
	ASSIGNMENT	ASSIGNMENT			15		23/01/2020
	ONLINE TEST	ASSIGNMENT			15		3/02/2020
	EXAMINATION	EXAM			55	SUPERVISED	17/02/2020
S3, 2018	QUIZ	ASSIGNMENT			15		15/12/2018
	ASSIGNMENT	ASSIGNMENT			15		9/01/2019
	ONLINE TEST	ASSIGNMENT			15		19/01/2019
	EXAMINATION	EXAM			55		13/02/2019
S3, 2017	QUIZ	ASSIGNMENT			15		9/12/2017
	ASSIGNMENT	ASSIGNMENT			15		6/01/2018
	ONLINE TEST	ASSIGNMENT			15		20/01/2018
	EXAMINATION	EXAM			55		10/02/2018
S3, 2016	QUIZ	ASSIGNMENT			15		11/12/2016
	ASSIGNMENT	ASSIGNMENT			15		24/12/2016
	ONLINE TEST	ASSIGNMENT			15		15/01/2017
	EXAMINATION	EXAM			55		12/02/2017
S3, 2015	QUIZ	ASSIGNMENT			15		9/12/2015
	ASSIGNMENT	ASSIGNMENT			15		21/12/2015
	ONLINE TEST	ASSIGNMENT			15		13/01/2016
	EXAMINATION 2 HOURS	EXAM			55		9/02/2016
S3, 2014	ONLINE TEST	ASSIGNMENT			5		18/12/2014
	ASSIGNMENT 1	ASSIGNMENT			15		19/12/2014
	ASSIGNMENT 2	ASSIGNMENT			20		31/12/2014
	EXAMINATION 2 HOURS 2	EXAM			60		23/01/2015

Teaching Team

Activity	Staff Name	S3, 2014	S3, 2015	S3, 2016	S3, 2017	S3, 2018	S3, 2019
Examiner	Tony Winterson	◆					
	Clair Johnson		◆	◆		◆	◆
	Phil Tuffy				◆		
Assistant Examiner	Sam Jones				◆	◆	
	Rae Trippy		◆		◆		
	Kevin Bacon			◆			
	Harrison Holden					◆	
Moderator	Billy Smith				◆		
	Gayle Force					◆	
	David Jones	◆	◆				
	Jill Valentine				◆		◆
Course Team Member	Brian Farrell			◆			
	Stephen Milligan				◆		
	Marisa Phylis				◆		

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Survey Trends

Check In Survey

Semester	Survey Question	Strongly Disagree	Disagree	Neither or Agree or Disagree	Agree	Strongly Agree	Respondents	Mean
S3, 2019	I am satisfied with this course	1		5	13	7	20% (26/130)	4.0

Check In Survey Program Cohorts

Semester	Survey Question	Program	Strongly Disagree	Disagree	Neither or Agree or Disagree	Agree	Strongly Agree	Respondents	Mean
S3, 2019	Overall I am satisfied with this course	ABCD			2	6	4	20% (12/62)	4.2
S3, 2019	Overall I am satisfied with this course	BCDE			1	4	3	24% (8/33)	4.3
S3, 2019	Overall I am satisfied with this course	CDEF	1		2	3		29% (6/21)	3.2
S3, 2019	Overall I am satisfied with this course	DEFG						0% (0/14)	

Check Out Survey

Semester	Survey Question	Strongly Disagree	Disagree	Neither or Agree or Disagree	Agree	Strongly Agree	Respondents	Mean
S3, 2019	I am satisfied with this course							

Check Out Survey Program Cohorts

Semester	Survey Question	Program	Strongly Disagree	Disagree	Neither or Agree or Disagree	Agree	Strongly Agree	Respondents	Mean
S3, 2019	Overall I am satisfied with this course	Program A							
S3, 2019	Overall I am satisfied with this course	Program B							
S3, 2019	Overall I am satisfied with this course	Program C							

MyOpinion Student Feedback

Semester	Survey Question	Strongly Disagree	Disagree	Neither or Agree or Disagree	Agree	Strongly Agree	Respondents	Mean
S3, 2018	Overall I am satisfied with this course.		4	4	7	3	15% (18/124)	3.5
S3, 2017	Overall I am satisfied with this course.	3	6	2	18	8	29% (37/126)	3.6
S3, 2016	Overall I am satisfied with this course.			2	23	6	21% (31/151)	4.1

MyOpinion Student Feedback Program Cohorts

Semester	Survey Question	Program	Strongly Disagree	Disagree	Neither or Agree or Disagree	Agree	Strongly Agree	Respondents	Mean
S3, 2018	Overall I am satisfied with this course	Program A							
S3, 2018	Overall I am satisfied with this course	Program B							
S3, 2018	Overall I am satisfied with this course	Program C							
S3, 2017	Overall I am satisfied with this course	Program D							
S3, 2017	Overall I am satisfied with this course	Program A			SAMPLE DATA NOT AVAILABLE				
S3, 2017	Overall I am satisfied with this course	Program B							
S3, 2016	Overall I am satisfied with this course	Program A							
S3, 2016	Overall I am satisfied with this course	Program B							
S3, 2016	Overall I am satisfied with this course	Program C							

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Current Semester Enrolment Patterns

Course Withdrawal Patterns

Semester	Enrolments	Previous Enrolments	New Enrolments	Withdrawals	Accrued Withdrawals	Week #
	109	100	9			-2
	118	109	9			-1
	133	118	15			0
	128	133	4	-9	-9	1
	126	128	1	-3	-12	2
	124	126		-2	-14	3
	121	124		-3	-17	4
S3, 2019						5
						6
Census Date						7
Week 3						8
6/12/2019						9
						10
						11
						12
						13
						14
						15

Late Enrolments

Semester	Enrolment Date	Student ID	Program Code	Program Description	Other Load at Enrolment
S3, 2019	20/11/2019	0000000001	BCOM	BCommerce	
S3, 2019	21/11/2019	0000000002	BBCM	BBusinessCommerce	ACC1101, MKT1001, LAW1101
S3, 2019	23/11/2019	0000000003	BENS	BEngScience	ENG3909, LAW1101
S3, 2019	27/11/2019	0000000004	ADBC	ADBusiness&Commerce	ACC1101
S3, 2019	30/11/2019	0000000005	BCIN	BBusBComBIT	

Late Withdrawals

Semester	Withdrawal Date	Student ID	Program Code	Program Description	Other Load at Withdrawal
S3, 2019	18/11/2019	0000000001	BCOM	BCommerce	Load is NIL
S3, 2019	18/11/2019	0000000002	BBCM	BBusinessCommerce	Load is NIL
S3, 2019	19/11/2019	0000000003	BENS	BEngScience	ACC1101
S3, 2019	19/11/2019	0000000004	ADBC	ADBusiness&Commerce	MKT1001
S3, 2019	21/11/2019	0000000005	BCIN	BBusBComBIT	Load is NIL
S3, 2019	21/11/2019	0000000006	BCOM	BCommerce	Load is NIL
S3, 2019	22/11/2019	0000000007	BBCM	BBusinessCommerce	Load is NIL
S3, 2019	22/11/2019	0000000008	BENS	BBusinessCommerce	Load is NIL
S3, 2019	22/11/2019	0000000009	ADBC	ADBusiness&Commerce	Load is NIL
S3, 2019	25/11/2019	0000000010	BCIN	BBusBComBIT	ENG3909, LAW1101
S3, 2019	26/11/2019	0000000011	BCOM	BCommerce	Load is NIL
S3, 2019	29/11/2019	0000000012	BBCM	BBusinessCommerce	Load is NIL
S3, 2019	02/12/2019	0000000013	BCOM	BCommerce	Load is NIL
S3, 2019	04/12/2019	0000000014	BBCM	BBusinessCommerce	MKT1001, LAW1101
S3, 2019	09/12/2019	0000000015	BENS	BBusinessCommerce	ACC1101
S3, 2019	10/12/2019	0000000016	ADBC	ADBusiness&Commerce	MKT1001, LAW1101
S3, 2019	13/12/2019	0000000017	BCIN	BBusBComBIT	Load is NIL

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Glossary

COMMON	Description
Year	A period of time consisting of terms, semesters and teaching periods that all commence in the same calendar year.
Semester	One of the principal terms or teaching periods of the academic year. Each semester shall have a minimum teaching period of 12 weeks.
Course Description	A course is a unit of study that a person may undertake that is part of a program. This is the descriptive name of the course.
Course Code	A course is a unit of study that a person may undertake that is part of a program. This is the digit code for the course.
No of Students	A unique count of students
Pass Grade	Amy of these final grades: HD, A, B, C, P, D, NR, T

ENROLMENTS	Description
Enrolments	Where a student is enrolled in a course and has not formally indicated before the census date that they have withdrawn from or deferred their studies
TOTAL EFTSL	EFTSL is defined as an equivalent full time student load. It is a measure of the study load, for a year, of a student undertaking a course of study on a full time basis, where the student undertakes a standard program of studies.
TOTAL COURSE ENROLMENTS	A total count of enrolments in a course
Domestic Enrolments	Australian citizen (including Australian citizens with dual citizenship). New Zealand citizen or a diplomatic or consular representative of New Zealand, a member of the staff of such a representative or the spouse or dependent relative of such a representative, excluding those with Australian citizenship (Note: includes any such persons who have Permanent Resident status). A permanent humanitarian visa holder. A holder of a permanent visa other than a permanent humanitarian visa.
International Enrolments	Not an Australian or New Zealand Resident or Permanent Resident
School-Leaver Enrolments	A student under the age of 19 years
Non School-Leaver Enrolments	A student over the age of 19 years
Low-SES Enrolments	The low socio-economic status (low SES) postcode measure is based on the students' postcode of permanent home residence, with the SES value derived from the Australian Bureau of Statistics' Socio-Economic Indexes for Areas (SEIFA) Index of Education and Occupation for postal areas. Postal areas in the bottom 25% of the population aged 15-64 are classified as low SES (the middle 50% are classified as medium SES and the top 25% are classified as high SES). An estimate of the number of low SES students is made by counting the number of students whose postcode of permanent home location is in a low SES area.
Aboriginal and Torres Strait Islander Enrolments	A person of Aboriginal and/or Torres Strait Islander descent who identifies themselves as an Aboriginal and/or Torres Strait Islander and is accepted as such by the community in which they live.
English as Additional Language Enrolments	A count of enrolments where the student has indicated the language they speak it home is anything other than English
Disability Enrolments	Disability in this context does not include short-term disabling health conditions such as a fractured leg, influenza, or corrected physical conditions such as impaired vision mitigated by wearing glasses or lenses.
Repeat enrolment with financial penalty	When a cohort for the selected semester has a previous WAP grade from the same course in a prior semester
Repeat enrolment with financial and academic penalty	When a cohort for the selected semester has any previous FAIL grade from the same course in a prior semester
Financial penalty	A financial penalty occurs for a student when they drop the course after the census date, but before the last day to drop without a failing grade.
Financial and academic penalty	A financial & academic penalty occurs for a student when they drop the course after the last day to drop without a failing grade.

PENALTIES	Description
Student ID	The unique student identifier number for each student stored in PeopleSoft.
Penalty Type	Financial (WAP Grade) or Financial & Academic (FLW Grade)

COURSE REVENUE	Description
Total income for the course	
Total expense attributed to the course	
Income Result	

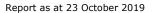| ASESSMENT TASKS	Description
Assessment Name	The descriptive name of the assessment undertaken by the student
Assessment Type	Indicates the type assessment in categories (e.g. Exam, Assignment etc)
Weighting	The % the task contributes to the final grade

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Hurdle	Indicates the secondary hurdles (A Secondary Hurdle imposes additional specified requirements that must be met to be eligible for a passing Final Grade for the Course) and if they are Supervised or Proficiency
Due Date	The date the task was due

OUTCOMES	Description
TOTAL PRE-CENSUS WITHDRAWAL RATE	Total student withdrawals from a course between the last day to add and the last day to drop without incurring fees
Domestic Pre-census Withdrawals	Cohort specific pre-census withdrawals
International Pre-census Withdrawals	Cohort specific pre-census withdrawals
School-leaver Pre-census Withdrawals	Cohort specific pre-census withdrawals
Non School-leaver Pre-census Withdrawals	Cohort specific pre-census withdrawals
Low-SES Pre-census Withdrawals	Cohort specific pre-census withdrawals
Aboriginal and Torres Strait Islander Pre-census Withdrawals	Cohort specific pre-census withdrawals
English as Additional Language Pre-census Withdrawals	Cohort specific pre-census withdrawals
Disability Pre-census Withdrawals	Cohort specific pre-census withdrawals

PROGRESS RATE	Description
TOTAL PROGRESS RATE	The percentage of pass grades into the total of pass and fail grades
TOTAL PASSED STUDENTS OF ENROLMENTS (n/N)	Total enrolment counts with a pass grade (HD, A, B, C, P, D, NR, T), versus total enrolment population
Domestic Passed Enrolments	Cohort specific enrolment count with a pass grade
International Passed Enrolments	Cohort specific enrolment count with a pass grade
School-leaver Passed Enrolments	Cohort specific enrolment count with a pass grade
Non School-leaver Passed Enrolments	Cohort specific enrolment count with a pass grade
Low-SES Passed Enrolments	Cohort specific enrolment count with a pass grade
Aboriginal and Torres Strait Islander Passed Enrolments	Cohort specific enrolment count with a pass grade
English as Additional Language Passed Enrolments	Cohort specific enrolment count with a pass grade
Disability Passed Enrolments	Cohort specific enrolment count with a pass grade
TOTAL FAILED STUDENTS OF ENROLMENTS (n/N)	Total enrolment counts with a fail grade (F, FLW, FNP, FNS, FNC), versus total enrolment population
Domestic Failed Enrolments	Cohort specific enrolment count with a fail grade
International Failed Enrolments	Cohort specific enrolment count with a fail grade
School-leaver Failed Enrolments	Cohort specific enrolment count with a fail grade
Non School-leaver Failed Enrolments	Cohort specific enrolment count with a fail grade
Low-SES Failed Enrolments	Cohort specific enrolment count with a fail grade
Aboriginal and Torres Strait Islander Failed Enrolments	Cohort specific enrolment count with a fail grade
English as Additional Language Failed Enrolments	Cohort specific enrolment count with a fail grade
Disability Failed Enrolments	Cohort specific enrolment count with a fail grade
TOTAL NO RESULT ENROLMENTS	Total enrolment count with no grade recorded for the course
Domestic No Result Enrolments	Cohort specific enrolment count with a no grade recorded
International No Result Enrolments	Cohort specific enrolment count with a no grade recorded
School-leaver No Result Enrolments	Cohort specific enrolment count with a no grade recorded
Non School-leaver No Result Enrolments	Cohort specific enrolment count with a no grade recorded
Low-SES No Result Enrolments	Cohort specific enrolment count with a no grade recorded
Aboriginal and Torres Strait Islander No Result Enrolments	Cohort specific enrolment count with a no grade recorded
English as Additional Language No Result Enrolments	Cohort specific enrolment count with a no grade recorded
Disability No Result Enrolments	Cohort specific enrolment count with a no grade recorded

GRADES	Description
HD	High Distinction
A	Distinction
B	Credit
C	Pass
P	Ungraded Pass
D	Conceded Pass
F	Fail
FNP	Fail (did not participate)
FNC	Fail (did not complete)

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FNS	Fail (did not sit)
FLW	Fail (late withdrawal)
E	Exemption
K	Block Exemption Credit of Unit Value (for a group of Courses)
T	Transfer
NR	No Result Expected
WWP	Withdrawn Without Academic and Financial Penalty
WAP	Withdrawn Without Academic Penalty Only
ONG	Ongoing (Prior to 10 July 2017, the code 'SP' was used)

GRADES	Description
Check In	A course evaluation survey conducted early in the semester
Check Out	A course evaluation survey conducted at the end of the semester and only when the mean of the 'check in survey' is =<3.5
My Opinion	A course evaluation survey system (S2, 2019 last full run, then being phased out)
Strongly Disagree	A course evaluation survey response with a value of a 1 of a 1-5 scoring scale
Disagree	A course evaluation survey response with a value of a 2 of a 1-5 scoring scale
Neither or Agree or Disagree	A course evaluation survey response with a value of a 3 of a 1-5 scoring scale
Agree	A course evaluation survey response with a value of a 4 of a 1-5 scoring scale
Strongly Agree	A course evaluation survey response with a value of a 5 of a 1-5 scoring scale
Respondents	The number of students who responded to the survey
Mean	Average of responses
Survey Question	A question the student responds to in a course evaluation survey

TEACHING	Description
Role	The teaching role the USQ employee has for the course
Staff Name	The name of the USQ employee
Tutor	
Course Coordinator	
Lecturer	

LATE ENROLMENTS AND WITHDRAWALS	Description
Enrolments	
Previous Enrolments	
New Enrolments	
Withdrawals	
Accrued Withdrawals	
Week #	The weeks either side of semester start date (week zero)
Start Week #	The week # the semester begins
Student ID	The unique PeopleSoft ID for the student
Program Code	The 4 letter PeopleSoft code for the program (e.g. BCOM)
Program Description	A longer descriptive name for the program. Shortened and not the full program name.
Other Load at Enrolment	A list of courses the student was enrolled in at the time of enrolment in the course of this report.
Withdraw Week #	The week number the student withdrew from the course.
Other Load at Withdrawal	A list of courses the student was enrolled in at the time of withdrawal from the course of this report.