

# October 2024 Vac Care WEEK 1

Monday 30th September

## Mexican Monday

**Fee: \$65**

Mexican Monday is an exciting cultural-themed day to engage children in fun activities while introducing them to Mexican culture. This event helps foster cultural awareness and provides a unique opportunity for children to explore new traditions, foods, and music in a safe and fun environment.



- Pinata
- Taco's
- Churros

Ratio 1:15

**Please bring  
Recess & Red hat**

## Tuesday 1st October Adelaide Oval Tour

**Fee: \$85**

**Arrive by: 9:00am**

**Returning: 3:40pm**

Today, we're heading to the iconic Adelaide Oval for a tour that includes a visit to the historic scoreboard.



Before that, we'll take a break at Marshmallow Playground for recess, lunch, and some playground fun

**OSHC Ratio 1:15  
Excursion Ratio 1:10**

**Please bring  
Recess, Lunch & Red Hat**

## Wednesday 2nd October Event Cinemas

**Harold & the Purple Crayon**

**Fee: \$85**

**Arrive by: 9:00am**

**Returning: 3:15pm**

Join us as we head down the hill to Marion Cinemas to watch



On the way home we will be stopping off at Glenthorne National Park playground for some lunch and play.

-Candy Bar will not be available on the day.  
Pre-order only via the booking & consent form. Candy bar orders close 29/9/24

**OSHC Ratio 1:15  
Excursion Ratio 1:10**

**Please bring  
Recess, Lunch  
& Red Hat**

Thursday 3rd October

## Teddy Bears Picnic

**By Bec, Rach & Chloe**

**Fee: \$75**

**Incursion**

We're going on a bear hunt...

Bring along your favourite Teddy Bear and join us in a full day of teddy bear fun and craft.



You will be building your very own Stuffers stuffed bear or animal to take home, including their accessories.

Participate in our bear scavenger hunt.

**Ratio 1:15  
Please bring  
Recess, Lunch & Red Hat**

Friday 4th October

## Animal Day

**Fee: \$75**

**incursion**

Today we celebrate World Animal day and the importance of having animals in our world



Come and meet a delightful array of animals, including lambs, goats, chicks, ducks, a calf, and an alpaca, among others when

Farmer Darcy & her travelling farm  
drops in for a visit from 1:30pm to 3:30pm.

**Ratio 1:15  
Please bring  
Recess, Lunch & Red hat**



# October 2024 Vac Care

## WEEK 2

Monday 7th October

**Labour Day**

**Public Holiday**

**No VAC CARE**

**have a  
GREAT  
WEEKEND**



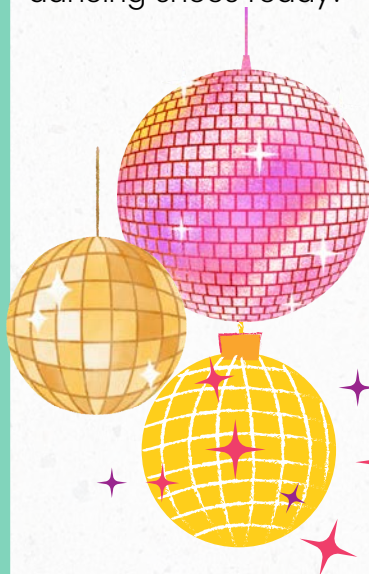
Tuesday 8th October

**Disco Day**

By Bec, Rach & Chloe

**Fee: \$65**

I hope you have your dancing shoes ready!



DJ OSHC is in the house....

Join us for a day of music, dancing & party fun

Glow sticks

Musical games

**Ratio 1:15**

**Please bring**

**Red hat, Recess & Lunch**

Wednesday 9th October

**Beach Picnic & Playground**

**Fee: \$85**

**Arrive by: 9:30am**

**Returning: 3:30pm**

We're off to Kingston Coastal Reserve for a day full of adventure and playground fun!

Stroll along the scenic coastal track, enjoy a game of beach cricket, or try exploring the rocky areas.



We'll also be having a BBQ lunch, with a drink and treat to round out the day.

**OSHC Ratio 1:15**  
**Excursion Ratio 1:8**

**Please bring**  
**Red hat, Recess**  
**Towel**

Thursday 10th October

**Monarto Zoo**

**Fee: \$85**

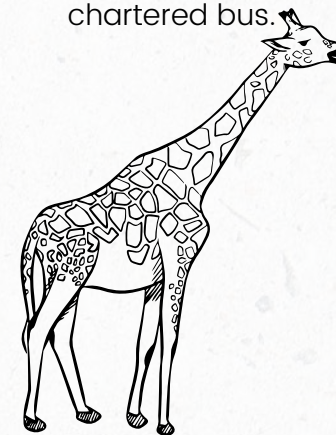
**Arrive by: 8:30am**

**Returning: 4:30pm**

We are heading up the South Eastern Freeway today to visit the

Monarto Zoo

We will have a guided safari tour on our own chartered bus.



Spending money is allowed for gift store and small items from Kiosk

**OSHC Ratio 1:15**  
**Excursion Ratio 1:10**

**Please bring**  
**Red hat, Recess & Lunch**

Friday 11th October

**Team Challenge**

By Clem & Tyson

**Fee: \$65**

Get ready for a fun filled day with our Team Challengers day at OSHC.



Join us as we dive into exciting team based activities and take on creative challengers. This day is a great opportunity to work together, build new friendships and show off your skills. Don't miss out on the team work and adventure awaiting you!



**OSHC Ratio 1:15**  
**Please bring**  
**Red hat, Recess & Lunch**

Breakfast 6:30 to 8:30 & Afternoon Tea 3:30 to 4:15pm



## Bookings

Please complete and submit the consent & booking form online, then request your required sessions on the Xplor app. Once we have received the consent form all booking requests will be processed. You will be able to view your confirmed bookings on the app, select calendar and all booked in days will have an orange dot applied to them.

Any last minute bookings during vacation care, please contact OSHC via email or text to confirm availability, prior to completing consent form.

# [CLICK HERE FOR VACATION CARE CONSENT FORM](#)

## Cancellations

- Cancellations after 7:00am on the 16/9/2024 will be processed as an absence and charged.
- Vacation Care fees that have already been paid will be credited to your account for future Vacation Care or OSHC invoices.

## SunSmart

Please ensure your children are wearing SunSmart clothing,  
No singlet tops  
Rashies for water/swimming days

## Excursion Day

- Spending money only if stated on program
- Please ensure your child is wearing appropriate shoes & clothing for the day

Children must have a RED hat NO RED HAT?

We will allocate them one and your account will be charged \$6 for the cost of that, or please approach a staff member.

Please see Kylie if you have any queries.

Zooper Doopers are available for purchase during Vacation Care



# CRAIGBURN VACATION CARE

## PARENT INFORMATION

### PLEASE READ

For more detailed information, please ask a staff member for a parent handbook.

The information provided below is in addition to the handbook provided during the initial enrolment process.

Director: Kylie Preece

Phone Numbers: 8270 1620 or 0427 271 768

Email: [cps.oshc820@schools.sa.edu.au](mailto:cps.oshc820@schools.sa.edu.au)

Opening Hours: 6:30am – 6:15pm

Late collection will incur a surcharge. If you are going to be late, please call and let us know.

If a child is not collected 30 minutes after closing time and we have not been able to contact parents, Crisis Care will be contacted.

### FEES AND PAYMENT:

OSHC Based Day: \$65 – Excursion Day: \$85 – Incursion Day: \$75

Families will be invoiced on a Tuesday for the week prior and have 14 days to pay. Any outstanding fees after this date will be recovered as per Bill Payment Policy outlined in Family Handbook

### BOOKINGS:

Our Vacation Care program is licensed for 90 children per day. However, some of our excursions have limited availability because of the venue or our staffing capacity.

We operate on a first in, first served basis, so book early to avoid disappointment.

Please complete and submit the consent & booking form online, then request your required sessions on the Xplor app.

Once we have received the consent form all booking requests will be processed. You will be able to view your confirmed bookings on the app, select calendar and all booked in days will have an orange dot applied to them.

Any last minute bookings during vacation care, please contact OSHC via email or text to confirm availability, prior to completing consent form.

If we are fully booked your child/ren will be placed on a waitlist in order of request. You will be contacted via text or call if a space becomes available.

### Cancellations: (Please read carefully)

Cancellations via email only – you will be charged in full for any cancellations after 7:00am, Monday 16/9/24 and during Vacation Care.

Vacation Care fees that have already been paid will be credited to your account for future Vacation Care or OSHC invoices.

In the case of illness, a medical certificate will be required for a credit of half fees paid. (Only for the Child that Medical certificate is issued to)

Otherwise, the cancellation will be charged as an allowable absence and each child is entitled to 42 allowable absences each year, which receive CCS entitlements (if applicable).

### EXCURSIONS

In accordance with the Education and Care Services National Regulations 2011, we are required to notify parents of the staff/child ratios for excursions. This has been detailed on the program information & the Consent & Booking Form. These have been calculated following a risk assessment for each excursion, which is available for parents to read. Please ask Kylie if you would like to see the risk assessment.



# CRAIGBURN VACATION CARE

## PARENT INFORMATION

### PLEASE READ

#### FOOD & NUTRITION:

Craigburn OSHC aims to provide a healthy and nutritious afternoon tea. A snack for morning tea & lunch is required on most days, unless otherwise stated in the program. On excursion days, unless otherwise stated, there will be no opportunity for children to buy lunch. If children bring money for lunch on these days, the OSHC staff will prepare a sandwich and fruit lunch at a charge. Please notify staff of any allergies or special dietary needs, and they will be catered for. Please be aware that some children who attend Vacation Care have a serious nut allergy, so please do not send your child with any form of nuts or nut spread in sandwiches.

#### ILLNESS AND MEDICATION:

To prevent illness from spreading, children who are ill will not be able to attend the program. This is to ensure illness is kept to a minimum and your child's continued enjoyment in the program. If your child becomes ill during the day, you will be notified, and the child will be removed from activities until they can be picked up. Please ensure that medications are given to children outside of their attendance at Vacation Care. A medication authority form, signed by a doctor will be required for medication in the prescribed bottle, with pharmacy label containing the child's name and dosage. Staff are unable to administer non-prescribed medication to children during Vacation Care.

If you have previously notified us of medication use via the OSHC enrolment form and Action plan, we will collect that medication from the school for the duration of Vacation care. The medication will then be returned to the school at the beginning of the term.

#### Additional Needs:

Children with additional needs will be catered for whilst in Craigburn Vacation Care. Please give the staff as much information as possible to ensure that we have all the information necessary to ensure that all children remain safe and have an enjoyable time. Please discuss any additional special needs with Kylie.

#### Clothing:

Remember your child will be playing all day. It is important that they are suitably dressed i.e. closed in shoes, clothes that are easy to move around in, shirts that cover shoulders, clothes that can take some paint etc.

A RED OSHC Sun Smart hat must be provided from September to June and is available for purchase from OSHC.

No Red Hat No Play. If children have no red hat on excursion days, they will be allocated a hat and your account will be charged.

#### Behaviour Management Policy:

The Craigburn OSHC behaviour guidelines are clearly displayed on the notice board by the sign in/out desk. Our expectations are regularly discussed with the children and it is a condition of entry that all children abide with these expectations. Failure to do so may result in removal from the program.

#### Fire Ban Procedure

Under DECD's policy Craigburn Primary School will be CLOSED on days when Catastrophic (Code RED) bushfire weather conditions are forecast in the Mount Lofty Ranges Fire Ban District. This closure also applies to the OSHC & Vacation Care Services.

During Vacation Care, once staff have been informed by DECD that the school will be closed due to a catastrophic forecast for the Mount Lofty Ranges, staff will contact all parents whose children are booked in for that day. Parents will need to make alternative arrangements for their children. Any fees paid in advance will be reimbursed or credited to the account.

If the alert is issued over a weekend for a Monday, it will be the responsibility of parents to listen to warnings and the fire category for the Mount Lofty Ranges District. If it is declared Catastrophic (Code red) for this district on the Monday, the service will be closed.

If the bushfire starts on a day that the service is open, the school's bushfire evacuation procedure will be followed. If a fire starts in the region whilst Vacation Care is on an excursion and it is unsafe to return to school, the staff will choose a safe place to take the children and parents will be phoned. Parents must ensure that they provide current contact numbers each Vacation Care, including emergency contacts for when parents cannot be contacted