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PRINCIPAL and BOARD OF TRUSTEES PARTICIPANT INFORMATION SHEET (Secondary)

Title of Project: The Manaiakalani Programme

Kia ora,

We are researchers from the Woolf Fisher Research Centre at The University of Auckland. We are conducting research about The Manaiakalani Programme, which your school has recently joined. We would like to invite your school to participate in this research project. The aim of the project is to describe the conditions of accelerated progress within The Manaiakalani Programme in relation to student learning outcomes and effective practices for instruction. The research project will commence in March 2018 and will end in December 2020.

Who are we?

The project is being led Dr Rebecca Jesson with Dr Aaron Wilson from the Woolf Fisher Research Centre at the Faculty of Education and Social Work, The University of Auckland. We are supported by research assistants and statisticians who are staff of The University of Auckland. All data would be collected by either a researcher or research assistant from the Woolf Fisher Research Centre.

What are you being asked to do?

With your permission, we would like to collect student achievement data from you and to invite leaders and teachers to volunteer to participate. Details about the information we would like to collect and the people we would like to invite are outlined below.

1. Student achievement data

We would like to collect your school's achievement data that you have shared with the Manaiakalani Programme. These include the PAT and AsTTle assessments agreed among The Manaiakalani Programme schools. We would take responsibility to anonymise the data, and saving an anonymised file for analysis. We would like these data for Years 9 and 10.

We would also like to request access to your NCEA data for 2015 to 2017 and then for each year of the project. We would take responsibility to anonymise the data, and saving an anonymised file for analysis. We would only use the named data to match students over time.

2. Teacher observations

With your permission, we would like to invite teachers from your school to participate in classroom observations. The purpose of the observations is to understand how the digital learning environment is being implemented in classrooms. We would send you an email inviting teachers to volunteer to be observed and ask you to forward that email to teachers at your school. The email will include a link to a Participant Information Sheet (PIS) and Consent Form (CF) for the classroom observations.

3. Teacher and leader questionnaires

We would also like to invite leaders to complete an online questionnaire about your school's implementation of The Manaikalani Programme. The process for inviting leaders and teachers would begin with an email. For the teacher questionnaire, we will ask leaders to forward our invitation to teachers in your school. The email will include an invitation to participate, a link to the online questionnaire and a PIS and CF for them to complete if they choose to participate.

Participation in this research project is voluntary for everyone. All participants can decide not to take part in any aspect of the research at any time during this project. Withdrawal of one's own data can be undertaken at any time prior to October of the year in which it was collected. Participants should feel free to withdraw without having to give any reason, as their decision will be completely respected. We ask that you reiterate to teachers that their participation in the research is entirely voluntary and they can choose not to participate or to withdraw at any time without giving a reason and their relationship will not be affected.

What will happen to your data?

All data will be analysed and kept securely and separately from consent forms at the Woolf Fisher Research Centre for a period of six years, after which time all data will be destroyed and/or deleted.

Participants' names will remain completely confidential. Reports, articles and feedback arising from this research will not identify the school as the source of the data.

Results of the research will be made available to your school and to schools in the area to help develop even more effective teaching in local schools.

Thank you very much for your time and help in making this project possible. If you have any queries or wish to know more, please phone or write to any of us at the addresses below:

Dr. Rebecca Jesson
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Ph: (09) 623 8899 ext.

Dr. Aaron Wilson
aj.wilson@auckland.ac.nz
Ph: (09) 623 8899 ext. 48574

The Head of School is:

Associate Professor Helen Hedges
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For any queries regarding ethical concerns you may contact the Chair, The University of Auckland Human Participants Ethics Committee, The University of Auckland, Research Office, Private Bag 92019, Auckland 1142. Telephone 09 373-7599 ext. 83711. Email: ro-ethics@auckland.ac.nz.

Approved by The University of Auckland Human Participants Ethics Committee on 20th April 2018 for three years. Reference Number 016583