

Which reference management tool is right for you?

Some things to consider:

- What programmes are your fellow students, supervisor or colleagues using?
- Are you working from different computers or locations?
- Are you collaborating or working on group projects, or need to share your citations?
- Are you working without an internet connection?

Reference management tool	RefWorks	EndNote	Mendeley	Zotero
Who can use?	Staff, students, and alumni.	Staff and postgraduate students.	Staff and students.	Staff and students.
Access	Web-based. Access from anywhere with internet. RefWorks .	Desktop. Can sync with EndNote Web. Additional database filters , connection files and output styles can be downloaded from the EndNote Download page.	Desktop. Can sync with Mendeley web account. When creating your account click 'Continue.' Do not click 'Sign in via your institution, organization or Athens' as you won't be able to use Mendeley Desktop.	Web-based and Desktop versions. Can sync with Zotero web account.
Cost	Free to staff and students.	Home use - \$7 (Staff and Postgraduates only).	Free	Free
Work at home	Download Word plugin (Write-N-Cite)	Download (Staff and Postgraduates only)	Download Once desktop version installed, download Word plugin Cite-o-Matic.	Download
Installation on University staff PCs	Contact Staff Service Centre: Phone +64 9 923 6000			
Availability on Library and IC Computers	Yes.	No.	Yes. Plugin for Word must be installed each time you log on to a student PC. <i>Open Mendeley Desktop > Tools > Install MS Word Plugin.</i>	Yes. Does not work with Internet Explorer.
Group work or collaboration	Yes. Share a collection or part of a collection. Can set access levels: view/annotate/modify.	Create a shared Library and share with up to 100 people.	Yes. Unlimited private groups with up to 25 members in each.	Yes. Groups feature allows you to share references with other Zotero users online.
PDF handling	Can store, view and annotate PDFs.	Can store, view and annotate PDFs.	Can store, view and annotate PDFs.	To extract and manage PDF annotations in Zotero, you need the free add-on Zotfile .
Guides and training	University of Auckland RefWorks pages. Self-guided tutorial Guides Videos Webinars	User guide FAQs Videos Webinars	Guides FAQs Videos	Guides FAQs Videos
Help	Email or complete a Support form	Contact technical support	Email Mendeley support	Support provided through the Zotero forums
Support for reference management tools is provided by the vendor.				
University PCs: Staff can contact the Staff Service Centre: Phone +64 9 923 6000 for assistance with technical problems, e.g., installation.				