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Canvas and Teaching Technology Monthly meeting

Meeting Minutes

Date and time: Monday, 06 March 2023, 11am-12pm

Venue: Via Zoom <https://auckland.zoom.us/j/95651325297?pwd=UnRVMUR4RGNxZGd3bmJHMkpFa3o2QT09>

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| Chair | Gemma Sinclair |
| Presenters | Gemma Sinclair, Shareeni Kala, Mohammad Ladha, Chun Li, Steve Leichtweis |
| Attendees | Agung Harahap, Aldon Hartley, Bernd Martin, Cheryll Uy, Craig Housley, Gayle Morris, Hashinika Abeygunasekera, Heera Kim, Huyen Vu, Kay Harrison, Louise Allan, Manisha Cronje, Mike Hurst, Mohammad Ladha, Michelle Yao, Nicola Paton, Rachelle Singleton, Radhini Sabanayagam, Sandra Storz, Sarah Crewther, Sarah Wang, Shareeni Kala, Steve Leichtweis, Tetiana Sviridova, Wen Chen Hol, Tony Chung, |

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| **Agenda** | **Comments** |
| Cross-listing requests reminders (Shareeni) | * Any cross-listing requests need to be done before the first assessment. If you have cross-listing requests, please submit your request by the end of week two, semester one.   [CANVAS support - Service Portal (service-now.com)](https://uoaprod.service-now.com/sp?id=sc_cat_item&sys_id=0e6fb8fa4feb7e00ef5cfaf11310c78a&sysparm_category=5d557dba4f2f7e00ef5cfaf11310c79f) |
| LTIS/RAA Drop-ins (Mohammad) | * Weekly Zoom drop-ins for teaching staff   Zoom drop-ins for teaching staff started lastweek with Learning &Teaching Connect and Ranga Auaha Ako team members.  These sessions are for questions about learning or assessment design I your course or for technical questions on using Canvas, Panopto, Lecture Recordings, Turnitin, H5P, Perusall, Talis etc. We will run these sessions until the mid-semester break in April as a pilot.  Available times for Zoom drop-in:  Tuesdays: 2 pm – 3 pm  Thursdays: 11 am – 12 pm  If you need to raise a support case or request Canvas access, please log a request [here](https://uoaprod.service-now.com/sp?id=sc_cat_item&sys_id=0e6fb8fa4feb7e00ef5cfaf11310c78a&sysparm_category=5d557dba4f2f7e00ef5cfaf11310c79f).  Instructure also offers 24×7 support for Canvas via live chat or phone 0800 005 205  All L&T related events and drop-ins are listed on the [TeachWell calendar](https://teachwell.auckland.ac.nz/professional-learning/events-and-drop-in-sessions/). |
| Canvas training (Chun) | * The Canvas Training sessions for staff and have been extended for another two weeks, covering the first two weeks of Semester one.   Top three questions asked in the Canvas Training sessions:   1. Course Access Coordinators (CAC) cannot edit or add content. But CACs can add people, including themselves, as teachers then edit content in their Canvas courses. 2. Make sure assignments are created in Canvas and the weights of assignment groups are set up correctly. 3. You can use the link validator tool in Canvas to check all the hyperlinks in your Canvas course. It's important to make sure all the link are working especially when content is imported from another course. |
| New Canvas Baseline (Steve) | * Context for the 2016 migration to Canvas   Decommissioned a local Moodle installation & the bespoke, Cecil platform.  Some of the drivers for this change: Risk, BCP, Adopt SaaS technology, and swap CAPEX costs to OPEX.  The migration was a classic ‘technical lift and shift’ (ie, copy & paste).  ‘Canvas Minimum Presence’ document identified the expected baseline.  Canvas Minimum Presence:  Course Syllabus  Copyright material listed in Talis  Course resources available electronically  Grade management via Gradebook   * Learner experience in Canvas (2016 - 2020)   Used Canvas as a digital repository  Inconsistent approaches within degree programmes  Lack of awareness of the pedagogical affordances & importance of the learner experience in the online space.  Students experienced inconsistency during their studies, as reflected in multiple L&T feedback surveys and SETs. This is not a unique UoA issue as identified in a recent JISC survey.   * Drivers for this update   UoA student feedback, international research, and good practice from peer institutions.  Aligning the use of Canvas with the strategic goals of Taumata Teitei & the Curriculum Transformation Framework project.  Ensuring we meet the accessibility requirements identified in the new UoA disability Action Plan.   * Accessibility   In 2021, the Tertiary Education Commission (TEC) moved to recognise accessibility as a ‘responsibility’ of tertiary education organisations through requiring a Disability Action Plan (DAP).  UoA now has a DAP and a programme of work that will address accessibility gaps in Canvas and develop minimum requirements for digital content, based upon principles of Universal Design for Learning (UDL) and Web Content Accessibility Guidelines (WCAG).  UoA is licensing UDOIT Advantage for Canvas to support this new requirement.   * Canvas baseline practices   Intended to provide students with more consistent, easy to use, and inclusive online learning experiences within their programmes.  It is underpinned by Universal Design for Learning accessibility requirements and informed by the student voice.  The biggest change involves the intentional use of Canvas’ inbuilt features to support a more coherent course structure. With the added opportunity to adopt a academic-driven, consensus approach within a programme, major, or specialisation.  The aim is for consistency, not uniformity, in design.  Steve gave an overview of the Canvas course design, including the expected baseline practice and the benefits. Please see the [recording](https://auckland.au.panopto.com/Panopto/Pages/Viewer.aspx?id=d847cedf-b914-4a1c-805c-afbc0188256c) for more detail. |
| Presentation: New TeachWell site and Q&A (Sarah and Craig) with introduction from Gayle Morris | Gayle introduced the new TeachWell website and drivers.  Craig gave a run through of the different areas and elements of the [TeachWell website](https://teachwell.auckland.ac.nz/professional-learning/events-and-drop-in-sessions/), including the event calendar, key projects such as CFT and Education Office pages, Signature Pedagogical practices, case studies, academic development, communities of interest, awards and grants, faculty pages, learning technologies, and subscription to Teachwell newsletter.  Please see the [Presentation recording.](https://auckland.au.panopto.com/Panopto/Pages/Viewer.aspx?id=d847cedf-b914-4a1c-805c-afbc0188256c) |